# CONTINUING EDUCATION CREDITS FAQs

#### What are the eligibility requirements for CE credits?

- You must scan in AND out of each session using the QR code on your name badge at the CE tablets located at the room entrance.
- You must be present for the entire session duration to receive credit.
- Credits will not be granted for late arrivals, early departures, or incomplete attendance records.

### Who is eligible for CE credits?

• Providers, Business Firms, and Summit Sponsors

#### How many CE credits can I earn?

- Nursing Home/Assisted Living Administrators (NAB): Maximum 12.0 credits
  - 1.25 credits for concurrent sessions A-F
  - **2.0 credits** for Monday & Tuesday Keynotes
  - **0.5 credits** for Wednesday Keynote
- Finance Professionals (NASBA): Maximum 11.7 CPA credits
  - 1.20 credits for concurrent sessions A-F
  - 2.0 credits for Monday & Tuesday Keynotes
  - **0.5 credits** for Wednesday Keynote
- HR Professionals (SHRM Recertification): Maximum 12.0 credits
  - **1.25 credits** for a selection of concurrent sessions (2-A, 6-B, 8-B, 9-B, 12-C, 18-D, 19-D, 23-E, 24-E, 28-F and 29-F)
  - 2.0 credits for Monday & Tuesday Keynotes
  - **0.5 credits** for Wednesday Keynote

#### What if I forgot to scan in or out of a session?

- Wait until you receive your certificate of attendance and review it for any missing sessions.
- If there is an error, you will have an opportunity to submit a request for an updated certificate.

#### When will I receive my CE certificate?

• Certificates of attendance will be emailed to all eligible attendees 4-6 weeks after the conference.

## **Additional questions?**

Email: CEs@LeadingAge.org